

# EMPLOYEE DATA SHEET

*~CONFIDENTIAL~*

PLEASE PRINT OR TYPE:

NAME: \_\_\_\_\_  
(FIRST) (MIDDLE) (LAST)

SOCIAL SECURITY NUMBER: \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_

MARITAL STATUS: SINGLE: \_\_\_\_\_ MARRIED: \_\_\_\_\_

U.S. CITIZENSHIP: YES: \_\_\_\_\_ NO: \_\_\_\_\_

NONRESIDENT ALIEN: YES: \_\_\_\_\_ NO: \_\_\_\_\_

GENDER: MALE: \_\_\_\_\_ FEMALE: \_\_\_\_\_

ETHNICITY/RACE: *(response is voluntary, if left blank; data will be reported as race and/or ethnicity unknown)*

**RACE/ETHNICITY:**

\_\_\_\_\_ Hispanic/Latino *(if selected along with another race/ethnicity, data will be reported as Hispanic/Latino)*

**Select one or more races from the following** *(if more than one race is selected from the options below, data will be reported as two or more races):*

\_\_\_\_\_ American Indian or Alaska Native

\_\_\_\_\_ Asian

\_\_\_\_\_ Black or African American

\_\_\_\_\_ Native Hawaiian or Other Pacific Islander

\_\_\_\_\_ White