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# LAFAYETTE COLLEGE

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## Health Professions Advisory Committee

### IMPORTANT DEADLINES AND NOTICES: LAFAYETTE'S "HEALTH PROFESSIONS APPLICATION PACKET"

- ❑ To ensure that your HPAC Composite Letter of Evaluation is completed for summer submission to health professions schools, your file **must be complete by March 1<sup>st</sup>** and your HPAC interview scheduled **before the end of the spring semester**.
- ❑ The HPAC interview and subsequent HPAC Composite Letter of Evaluation **cannot** take place until ***at least three academic AND at least two non-academic letters*** have been received. Remember: At least two of these academic letters must be from science professors. As interviews will not take place over the summer, **it is YOUR responsibility to ensure that your letters have been received and your application file is complete by March 1<sup>st</sup>**.
- ❑ **For application files completed by March 1<sup>st</sup>:** The HPAC Interview will be scheduled between March and the end of the spring semester **AND** the HPAC Composite Letter of Evaluation written and sent to your designated schools by the beginning of July for early decision deadlines.
- ❑ **For applications files completed after March 1<sup>st</sup>:** The HPAC interviews **cannot** be guaranteed to take place before the end of the spring semester nor over the summer. HPAC will endeavor to accommodate: (1) students who are studying abroad during the spring semester; and (2) applicants who, due to extraordinary circumstances approved by the Dean of the College, are unable to schedule an interview during the spring semester.
- ❑ **For application files completed between March 1<sup>st</sup> and May 3<sup>rd</sup>:** The HPAC Interview is subject to spring availability of HPAC members. Thus, the interview cannot be guaranteed, nor can we guarantee that the HPAC Composite Letter of Evaluation (will be completed and submitted to meet early-decision deadlines.
- ❑ **For HPAC Interviews will NOT be scheduled over the summer and NORMALLY will NOT be scheduled during the fall semester.** As noted above, we will try to interview: (1) students who are studying abroad for the spring semester; and (2) applicants who, due to extraordinary circumstances approved by the Dean of the College, are unable to schedule an interview during the spring semester. For HPAC interviews scheduled during the fall semester, HPAC **cannot** guarantee that the Composite Letter of Evaluation (Recommendation) will be written and submitted in a timely manner.
- ❑ **For application files completed after May 3<sup>rd</sup>:** The HPAC Composite Letter of Evaluation will be sent to your designated schools with a brief statement to the effect that *you have requested that your individual letters of recommendation be sent by July*. That is, your HPAC Letter will **ONLY** consist of this statement, particulars of the College and verbatim copies of your individual letters. If you are an alumnus/a, this application deadline may be relaxed at the discretion of the HPAC and the Dean of the College. **You should plan ahead and try very hard to complete your application before March 1<sup>st</sup>**.