

# HOST AN EXTERNSHIP

Help students explore careers this January!



**LAFAYETTE**

[www.lafayette.edu](http://www.lafayette.edu)



## ARE YOU WILLING TO HELP A STUDENT LEARN ABOUT YOUR CAREER?

### WHAT IS AN EXTERNSHIP?

- A two- to five-day job-shadowing experience held at your workplace during the January break.

- Immerse students in your daily activities to gain a better understanding of your field. Share your expertise and passion with students.
- Students are not paid and are responsible for their own transportation and housing. Some hosts do provide housing as an option.
- Alumni currently attending graduate or professional school are also invited to host students.

### WHAT ACTIVITIES SHOULD I PLAN FOR MY EXTERN?

- Industry, length of externship, workplace environment, and your current workload all contribute to the uniqueness of each externship.
- The student does not need to spend the entire time by your side. Students enjoy attending meetings, touring the workplace, visiting with clients, and meeting with other members of your organization.
- Students are with you primarily to observe. However, if you are able to involve the student in your work in a hands-on way, that experience can help them to evaluate potential careers.

- Externship hosts often find it easier to host two students at a time since it allows for a “buddy system” approach to participating in the externship activities.

### WHY DO STUDENTS PARTICIPATE?

- To gain a realistic understanding of a career field
- To explore career options for a major
- To learn about the daily activities of an occupation
- To ask questions and gather information
- To seek advice from alumni and other experts
- To plan for future courses, internships, and other ways to explore possible careers

### SIGN ME UP ONLINE!

- To complete the externship application, go to <http://ww2.lafayette.edu/~careers>. Click on “Externship Program,” then “Information for Hosts.”
- For more information, contact Rachel Nelson Moeller '88, (610) 330-5115 or [moellerr@lafayette.edu](mailto:moellerr@lafayette.edu).

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**LAFAYETTE**

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